



2812 Erwin Rd Ste 104
Durham, NC 27705
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DONATION REQUESTS

Six Plates Wine Bar is dedicated to helping non-profit organizations in our local community that have grand intentions coupled with small budgets. Our giving program supports organizations that address community issues such as hunger, poverty, organic and sustainable agriculture, animal welfare issues, environmental concerns, and health and human services, among others. Political organizations are not eligible for donations out of respect for the wide variety of beliefs of our customers.

Donations from Six Plates are not available in the form of cash; donations will be given in the form of product from our bar or as a Six Plates gift card. Non-profit organizations are invited to apply for a donation in the form of gift cards, catering platters, and wine purchased for you at a discounted rate. Alcohol cannot be given as a donation in North Carolina. Organizations must apply at least 4 weeks in advance of when they require the donation.

The average donation is in the amount of \$25 - \$50.

Any eligible local Durham area non-profit organization may apply for a donation once a year, but priority will be given to a group that has not benefited within the last two years. A previous donation does not guarantee a donation will be offered again for a specific event or donation amount.

To apply for a donation, please fill out the following application in full. The applying organization must include a copy of their organization's non-profit tax ruling from the IRS in addition to providing a 501(c)3 tax id number on the form. Please attach a copy of your ruling to each application you submit. Incomplete applications will not be considered – please insure your form is complete before submitting.



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DONATION REQUEST FORM

We appreciate our customers' involvement in all the many local non-profit organizations who provide for the needs of our community. Six Plates has a budget with which to support these projects, most often with donations of food or gift certificates for specific events. **Only requests submitted 4 weeks prior to the event date will be considered.** Our manager needs adequate time to fully evaluate the allocation of funds on a monthly basis.

Date Submitted: _____ **Date of Event:** _____ **Date to Pick-up Donation:** _____

Name of Organization: _____
Organization Address: _____
City _____ State _____ Zip _____
Phone _____ Website _____

Contact Name & Title: _____ **Phone:** _____
Email: _____

Describe briefly the main service your organization provides: _____

Tax Status of Organization:
Tax Exempt as IRS 501(C)(3)? _____ **FEDERAL ID #** _____
What is your organization's annual budget? _____
How is your organization funded? _____
Are you part of a larger organization or do you receive funding from a large corporation? _____

Location of Event: _____
Summary of Event: _____
Number of attendees expected: _____
How is your event promoted: _____

Request you are making of Six Plates: _____

What recognition can you provide for this Six Plates donation? _____

Please attach a copy of your organization's 501(c)3 designation

For Office use only: *****
Six Plates Wine Bar
